



We require your consent to collect necessary information

The National Office for Health Service Appeals processes personal data in order to execute statutory tasks assigned by the Norwegian Ministry of Health and Care Services. In order for us to process the case as thoroughly as possible, we may need to obtain additional necessary information and updated documentation. We only collect such information if you have provided your consent.

What type of information do we collect?

The type of information collected varies according to requirements in individual cases. We do not collect more information than necessary. Documents that may be important to shed light on the case are:

- health data (e.g. medical records or other data from healthcare personnel)
- financial data (e.g. information regarding former/current benefits from the Norwegian Labour and Welfare Administration (NAV) and other public benefits, payments from the Norwegian Health Economics Administration (Helfo), tax assessment documents, information from insurance companies regarding any insurance benefits paid)
- personal data (e.g. information from the National Population Register)
- data regarding employment (e.g. information about employer and working conditions)
- data from the health authorities, if the case has been processed by them

Who has access to the information?

Our employees and board members with an official need for the data will be able to read the information. Employees who do not have an official need for the data will not have legal access. It may be necessary to send the data to external experts in connection with investigation of the case. Everyone is bound by a duty of confidentiality.

Once the case has been settled, it is in some cases returned to the authority that adopted the initial decision. If you submit the case to the judiciary system for a legal review or submit an appeal to the National Insurance Court (Trygderetten), the data we have collected will be sent with the case.

How is the data utilised and archived?

We are the data controller for the information we collect. The data is used solely for the purpose for which it is collected, unless we have legal grounds to use the data for other purposes. We comply with the Personal Data Act, the Public Administration Act, the Archives Act and the Freedom of Information Act, so that all personal data is processed in a proper, correct and secure manner. Data regarding individual cases is archived for 25-30 years.

You have the right to access the personal data we have registered about you. For more information, see "Information regarding processing of personal data at the National Office for Health Service Appeals" that was enclosed with the letter confirming receipt of the case and our privacy policy.

What happens if I do not consent?

If you do not consent, the case will be settled based on the data we have received. Any additional information we receive from you may be of limited importance if we are prevented from reviewing all relevant and updated information as a whole.

Who is authorised to sign the consent form?

Only you or your legal guardian are authorised to give consent, so that we can be sure that you have issued informed consent. You may withdraw your consent at any time.

Consent to collect necessary information

I have read the above text and I understand what my consent/non-consent implies.

Please write the case number(s) and the name of the person you consent on behalf of, and sign below if the National Office for Health Service Appeals can collect and process the information necessary to settle the case.

The consent applies to case number:

I consent on behalf of:

.....
Date

Signature

Please send the signed consent to:

National Office for Health Service Appeals
Postboks 230 Skøyen
NO-0213 Oslo